

F. No. P1-1/2025-PPDU
Government of Pakistan
Ministry of National Food Security and Research
Project Planning and Development Unit (PPDU)

TENDER NOTICE
Procurement of Furniture/Fixture/IT Equipment/Plant and Machinery

Ministry of National Food Security and Research invites sealed bids through open competitive bidding (Single Stage Two Envelopes/Technical and Financial in Separate Sealed Envelopes under one envelope) and PPRA E-PADS Portal from the Authorized firms / companies registered with income Tax/Sales Tax Department and having valid NTN for the purchase of following items under PSDP project titled "Establishment of Project Planning and Development Unit of MNFS&R. The detailed items are listed as under:

S.No	Name of item	Specifications	Quantity
Lot – 1: - Furniture and Fixtures			
1.	Revolving Chairs	High Back Revolving Chairs for conference Table	10
2.	Corporate office desk setup	Corporate office desk setup (shall be established in a hall) with Chairs/Work stations	6
Lot – 2: - IT Equipment			
1.	All in One desktop Computers.	All in One desktop Computer- latest specifications with 21-24" display including Software and Installation.	04
2.	Laptop Latest Specification	Laptops/Mac book- latest specifications including Software and Installation.	04
3.	Network Printer Black And White 3 IN 1	Network Printers – Laser jet B&W three in One (Copier, printer and fax	02
4.	Color Laser Jet Printer Wireless All In One Remote Mobile Print Scan And Copy	Color Laser Jet Printer- Wireless- All-in-One Remote Mobile Print, Scan & Copy, including Installation.	02
Lot – 3: - Plant and Machinery			
1.	Smart TV	70 inch or more latest smart TV	01
2.	Photocopier	Heavy Duty Photocopier	01

The firm should be registered with Income Tax/Sales Tax authorities, PPRA E-PADS portal and must have established offices. A set of tender documents may be submitted via E-PADS and also in hard copy to reach on or before **02-06-2025, 12.00 PM** to Room No. 410, 4th Floor, B-Block, Pakistan Secretariat Islamabad. Quotations submitted to the undersigned should reach the Ministry, which shall be opened in the Room No 410, 4th Floor, B-Block. Pak Secretariat, Islamabad on **03/06/2025** in the presence of all vendors or their authorized representatives who wish to participate. The procuring agency may reject all bids or proposals at any time prior to the acceptance of a bid or proposals. The bid documents containing all terms and conditions is available free of cost on www.eprocure.gov.pk (ePads)

Chairman Procurement Committee (PPDU, MNFSR Islamabad)

TERMS AND CONDITIONS FOR SUBMISSION/EVALUATION OF TENDER.

- a) The firms should have well established offices with sound financial position.
- b) The firm should have least five years' experience in the supply of the relevant category.
- c) It should be registered with sales Tax, Income Tax and GST authorities/PPRA E-PADS with Active ATL and will show registration number on its quotations.
- d) Earnest Money in the shape of Bank Draft/Pay Order in favor of Project Manager PPDU must be accompanied with the Financial Quotation.
- e) The Technical bids will be opened first by the procurement committee and those vendors whose technical bids are approved will be further evaluated in the financial bids.
- f) The firm will deliver the items at premises of this office at its own cost.
- g) Income Tax will be deducted at source as per government rules.
- h) The items should be supplied by the vendor within 10 days strictly according to the specifications given in the tender notice OR specifications approved by the procurement committee in the technical evaluation.
- i) The competent authority reserves the right to accept or reject any tender without assigning any reasons.
- j) The tender forms may be obtained in person from the undersigned and may also be downloaded from the <https://mnfsr.gov.pk> OR www.ppra.org.pk. www.eproure.gov.pk
- k) No bid document will be issued on the bid closing date. Last date for the receipt of quotations in the Ministry is **02/06/2025, 12.00 PM** through registered courier.
- l) Tenders will be opened on **03/06/2025 at 11:00 AM** in the presence of bidders or their authorized representatives.
- m) The procuring agency may reject all bids or proposals at any time prior to the acceptance of a bid or proposals. The procuring agency shall upon request communicate to any supplier or contractor who submitted a bid or proposal, the grounds for its rejection of all bids or proposal, but is not required to justify those grounds.
- n) The bids will be evaluated according to the criteria like Complete documents in all respects (10 Marks), Technical Evaluation (60 Marks), Financial Evaluation (30 Marks).

Chairman Procurement Committee
PPDU-MNFSR, Pak Secretariat Islamabad.
Ph: 051-9209531

(To be provided on the Company letter head)

To

The Project Manager
PPDU, MNFSR Pak Secretariat Islamabad.

Date: DD/MM/YEAR

Subject: **Submission of Technical Bid for the Purchase of**

Dear Sir

We have accepted all the terms and conditions as provided in the bid notice for the subject items and pleased to provide our best products meeting the required specifications along with installation and orientation of staff on the usage. The quoted prices are effective for 60 days from the bid date. We have also attached all the requisite documents in separate envelope for the evaluation by the procurement committee.

We have attached copy of the DD/PO No _____, amount _____ as a For **Lot No.1: 57,000/-, Lot No. 2: 26,800/- Lot No. 3: 24,000/-** bid security of the total cost of the bid as mandatory requirement for the bid evaluation.

We assure our best products and services along with resolution of post sales issues for one year from the date of delivery.

Thanks and Regards

Name/Signature/Stamp/Contact No.

Technical Bid (Purchase of)

<u>Sr</u>	<u>Name of Item</u>	<u>Technical Specifications</u>	<u>Brand/Origin</u>	<u>Quantity</u>	<u>Warranty Period (dd/mm/yr)</u>

Signed and Stamped by the Vendor

(To be provided on the Company letter head)

To

The Project Manager
PPDU, MNFSR Pak Secretariat Islamabad.

Date: DD/MM/YEAR

Subject: **Submission of Financial Bid for the Purchase of**

Dear Sir

We have accepted all the terms and conditions as provided in the bid notice for the subject items and pleased to provide our best products meeting the required specifications along with installation and orientation of staff on the usage. The quoted prices are effective for 60 days from the bid date. We have also attached all the requisite documents in separate envelope for the evaluation by the procurement committee.

We assure our best products and services along with resolution of post sales issues/warranty of hardware and software for one year from the date of delivery.

Thanks and Regards

Name/Signature/Stamp/Contact No.

Financial Bid (Purchase of)

<u>Sr</u>	<u>Name of Item</u>	<u>Technical Specifications</u>	<u>Price/Unit(All inclusive)-PKR</u>	<u>Quantity</u>	<u>Total Price (All inclusive)-PKR</u>
<u>Total Price in PKR (Inclusive of all)</u>					

Signed and Stamped by the Vendor